



ILLINOIS CAREER RESOURCE NETWORK TRAINING 2009-2010

More to know—more ways to learn!

ICRN has offered regional training sessions throughout Illinois for many years. Now you'll have several options to learn what's new in CIS, **CIS Plus**, CIS Junior and Career Click. Choose the one that's right for you and your staff. CEUs and CPDUs are available.

What's covered in training?

- ★ An overview of IDES One Source and the Illinois Career Resource Network
- ★ Using CIS step by step as well as CIS Junior, Career Click and the 16 clusters
- ★ How to set up and administer portfolios
- ★ New occupations and features
- ★ Virtual tours of colleges
- ★ Resources for green jobs, 50+ job seekers, and Spanish speakers
- ★ Reality Check (in CIS and CIS Junior) connects lifestyle goals and occupations
- ★ Demo of **CIS Plus**: IDEAS, Dependable Strengths, academic and civil service test preparation for student and school success (ACT, SAT, PSAT and more!)

ICRN is at www.ILWorkInfo.com/icrn

Option #1

Classic regional training

A three hour session at the computer lab of an Illinois workNet office, high school or college:

Dates to be announced

Contact us if you have a computer lab and would like to host a regional training.

Option #2

Customized training

Small groups can schedule trainings to meet their specific needs in the computer labs at the Springfield or Chicago offices. Groups of 10 or more can request training in their own labs.

Request a customized training session des.icrn@illinois.gov

Option #3

V-Tel training

Demonstration of ICRN through a video hookup at IDES regional offices or other videoconferencing facilities, see <http://www2.state.il.us/cms/ivn/ivnsites/ivndirsearch.asp> for potential locations or check your local colleges for videoconferencing options.

Request a V-Tel training/demonstration for your group des.icrn@illinois.gov

Option #4
Telephone and Email Support

Individuals can call toll-free (877) 513-1987 or email des.icrn@illinois.gov for assistance with specific questions or a step-by-step walk through CIS, CIS Junior and/or Career Click.

Option #5
Online introduction to materials

Quick Reference Guide for CIS

<http://ilcis.intocareers.org/materials/2009%20CIS%20QRG.pdf>

Power Points showing CIS Plus test prep and guidance materials

<http://www.ilworkinfo.com/PDF/TestPrep.pdf>

<http://www.ilworkinfo.com/PDF/IDEAS%2BDS.pdf>

Tools for Users

<http://ilcis.intocareers.org/viewhtml.aspx?File=materials/Toolsforusers.htm>

Tools for Counselors

<http://ilcis.intocareers.org/viewhtml.aspx?File=materials/Toolsforcounselors.htm>

Counselor Corner

<http://www.ilworkinfo.com/counselor.htm>

Technical support and troubleshooting

http://ilcis.intocareers.org/materials/faq_answer_inter.htm

I*Compass (ICRN, Workforce Information Center and LMI Source)

<http://www.ides.state.il.us/icompass/>

O*Net webinars (Interest Profiler, Work Importance Locator)

<http://www.onetknowledgesite.com/jobseekers.cfm>

Contact des.icrn@illinois.gov for more information or
call toll-free (877) 513-1987.



REGISTRATION FOR ICRN REGIONAL TRAINING

See www.ILWorkInfo.com/icrn to preview CIS.

**Locations for 2009-2010
Regional Training to be announced.**

Continuing Education Unit (CEU) or Continuing Professional
Development Unit (CPDU) credit requested: Yes No

Name: _____

Title: _____

Organization: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Email: _____

Please send completed registration form to des.icrn@illinois.gov

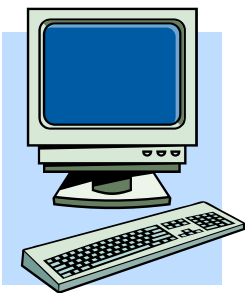
or fax to (217) 785-5108

Questions? Call (217) 785-2647 or toll-free (877) 513-1987



Hosting an ICRN 2009-2010 Regional Training Workshop

What does hosting a workshop involve?



Workshops are typically conducted in a computer lab with high speed Internet access and a presenter's station. CIS, CIS Junior, Career Click and other Illinois Career Resources Network materials are covered (see www.ILWorkInfo.com/icrn.) Counselors, teachers, media specialists, administrators and agency caseworkers from your area will be invited to attend.

How long are sessions?

Typically three hours, from 9:00 a.m. until noon, or 1:00 - 4:00 p.m. (Some sites have two sessions, both morning and afternoon, if many people want to register.) CEUs and CPDUs are now offered. There is no fee to any site or participant.

What do we provide besides space?

Host sites often provide a beverage and snacks of some sort, but this is their choice. The ICRN trainer provides all handouts and print materials. We also coordinate registration.

Why is it of benefit for us to host this?

- ① You get to choose the day that is most convenient for *your* staff.
- ② Your staff does not have to spend time or funds to travel to another site so more are likely to attend. The session builds communication between departments as they learn about using career information on the Internet.
- ③ For colleges: high school and social program counselors attend and see your campus; this may result in more referrals of potential students.
- ④ Other sites: you build stronger links with your local Illinois workNet office (one-stop career center) and community resources.

Who do I call to schedule a workshop or to obtain more information?

Call toll-free (877) 513-1987 or e-mail des.icrn@illinois.gov to arrange training.

Thank you!